



## Tutor Team Program at the Cook Arts Center

### **ABOUT TUTOR TEAM**

Here at the Cook Arts Center, one of our focal points for afterschool programming is ensuring that our students have the academic support they need to succeed in school. We find that several students each program session struggle in a variety of areas that encompass nearly all GRPS school subjects. Whether the student is struggling due to a language barrier, insufficient help in school or at home, or a learning disability, we strive to provide assistance in helping our students obtain their academic goals through our Tutor Team program. Tutor Team volunteers meet this need by providing one-on-one tutoring to students living in the Grandville Avenue neighborhood.

### **HOW DOES IT WORK?**

Staff at the Cook Arts Center match students needing academic support with volunteers interested in tutoring based on the time availability of both student and tutor. The Cook Arts Center operates afterschool programming during the late afternoons and evenings from 4:30-8:00 p.m. Monday-Thursday and requires that all tutoring take place between these operation times at the facility.

**Tutors are NOT required to have any prior experience in tutoring and are only required to meet with their assigned student once a week for one hour.** Students are expected to bring the day's homework or any study materials for upcoming tests, quizzes or projects.

### **TUTOR EXPECTATIONS**

The Cook Arts Center expects that all volunteers fulfill the following expectations while volunteering with the Tutor Team program:

- *Punctuality* – being on time and present for pre-scheduled tutoring days.
- *Responsibility* – calling and letting a Cook Arts Center receptionist know at least 12 hours ahead of time if volunteers cannot make it to their tutoring commitment for the week.
- *Being a Positive Role Model* – abstaining from wearing any offensive or inappropriate clothing, using inappropriate language, or demonstrating disrespectful behavior towards the facility, staff, or program participants.
- *Having fun!* While it's important to work on homework, it's equally important to build a positive rapport with students and make room in tutoring sessions (when possible) to incorporate educational games, "get to know you" ice-breaker activities and other fun things so that a positive, trusting relationship is developed between student and tutor 😊

Please consider joining our Tutor Team and making a difference in the life of a Grandville Avenue youth today! For more information or to sign up, email Volunteer Coordinator Bethany Sheffer at [arts@gaah.org](mailto:arts@gaah.org) or speak with her directly at (616) 742-0692.